

# **Course Syllabus**

1	Course title	Organizational Behavior
2	Course number	1601722
3	Credit hours	3
	Contact hours (theory, practical)	3
4	Prerequisites/ corequisites	None
5	Program title	MBA
6	Program code	001
7	Awarding institution	The University of Jordan
8	School	School of Business
9	Department	Department of Business Management
10	Course level	
11	Year of study and semester (s)	2021-2022 First Semester
12	Other department (s) involved in teaching the course	None
13	Main teaching language	English
14	Delivery method	X Face to face learning □Blended □Fully online
15	Online platforms(s)	X Moodle □Microsoft Teams □Skype □Zoom
10	Omme prattot nes(5)	□Others
16	Issuing/Revision Date	25/9/2021

# 17 Course Coordinator:

Name: Professor Taghrid Suifan	Contact hours: Sun, Mon, Tue, Wed (12:00-13:00)	
Office number: 065355000 / 24244	Phone number:	
Email: <u>t.suifan@ju.edu.jo</u>		



#### 18 Other instructors: /

Name:	
Office number:	
Phone number:	
Email:	
Contact hours:	

## 19 Course Description:

As stated in the approved study plan.

This course deals with human behavior in a variety of organizations. Conceptual frameworks, case discussions, and skill-oriented activities are applied to each topic. Topics include what is organizational behavior, attitudes and job satisfaction, emotions and moods, personality, perception and individual decision making, motivation concepts, motivation from concepts to applications, communication, leadership, conflict and negotiation in organizations, Organizational Culture, Organizational Change and Stress Managemen.

Class sessions and assignments are intended to help students acquire the skills that managers need to improve organizational relationships and performance and understanding of basic and fundamental concepts of organizational behavior (OB). The course will increase student awareness of the theoretical and practical aspects of OB.



#### 20 Course aims and outcomes:

# 21. Topic Outline and Schedule:

#### A- Aims:

This course deals with human behavior in a variety of organizations. Conceptual frameworks, case discussions, and skill-oriented activities are applied to each topic. Topics include what is organizational behavior, diversity, attitudes and job satisfaction, emotions and moods, personality, perception and individual decision making, motivation concepts, motivation from concepts to applications, communication, leadership, conflict and negotiation in organizations, Organizational Culture, Organizational Change and Stress Management.

Class sessions and assignments are intended to help students acquire the skills that managers need to improve organizational relationships and performance and understanding of basic and fundamental concepts of organizational behavior (OB). The course will increase student awareness of the theoretical and practical aspects of OB.

#### B- Students Learning Outcomes (SLOs):

Upon successful completion of this course, students will be able to:

- 1. Demonstrate an understanding of individual behavior in organizations.
- 2. Define individual attitudes and job satisfaction and show how it can be measured.
- 3. Identify the sources of emotions and moods and apply concepts about emotions and moods to specific OB issues.
- 4. Explain the factors that determine an individual's personality.
- 5. Explain the link between perception and decision making.
- 6. Demonstrate an understanding of concepts and applications of employee motivation.
- 7. Identify communications process in formal organizations.
- 8. Define contemporary issues in leadership.
- 9. Demonstrate an understanding of conflict and negotiation in organizations.
- 10. Demonstrate how an ethical culture can be created and describe a positive organizational culture.
- 11. Understand organizational change and stress management

SLOs of the course	SLO Identify the major issues characterizing an organization business environment using advanced rigorous knowledge.	SLO (2) Adopt autonomy, accountability, and continuous self- development in analyzing and performing major managerial tasks at their workplaces.	SLO (3) Develop advanced problem solving and analytical skills through exposure to real-life case studies	SLO (4) Utilize human resource skills through human resource management and organizational behavior.
1 Demonstrate an understanding of individual behavior in organizations	*	*	*	*
2 Define individual attitudes and job satisfaction and show how it can be measured.	*		*	*

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emotions and moods				
and apply concepts				
about emotions and				
moods to specific OB				
issues				
4 Explain the factors	*	*	*	
that determine an				
individual's personality.				
5 Explain the link	*	*	*	
between perception and				
decision making				
6 Demonstrate an	*	*	*	
understanding of				
concepts and				
applications of				
employee motivation				
7 Identify	*	*	*	
communications				
process in formal				
organizations				
8 Define contemporary	*	*	*	
issues in leadership				
9 Demonstrate an	*	*	*	
understanding of				
conflict and negotiation				
in organizations				
10 Demonstrate how an	*	*	*	
ethical culture can be				
created and describe a				
positive organizational				
culture				
11 Understand	*	*	*	
organizational change				
and stress management				

Week	Lecture	Торіс	Intended Learning Outcome	Learning Methods (Face to Face/Blended/ Fully Online)	Platform	Synchronous / Asynchronous Lecturing	Evaluation Methods	Resources	
1	1.1	Orientation and Discussion of the Syllabus and Course.		Face to Face	E- Learning	Synchronous			
	1.2								
	1.3								
2	2.1	An overview of Organizational Behavior		Face to Face		Synchronous			
2	2.2								
	2.3								



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3	3.1	Introduction: what is Organizational Behavior?	SLO (3) (4)	Face to Face	Synchronous	Mid-Term Exam / Discussion	Required book
3	3.2						
	3.3						
4	4.1	Attitudes and Job Satisfaction	SLO (1) (4)	Face to Face	Synchronous	Mid-Term Exam / Presentation Discussion	Required book
	4.2						
	4.3						
5	5.1	Emotions and Moods	SLO (1) (4)	Face to Face	Synchronous	Mid-Term Exam / Presentation Discussion	Required book
	5.2						
	5.3						
6	6.1	Personality and Values	SLO (1) (4)	Face to Face	Synchronous	Mid-Term Exam / Presentation Discussion	Required book
	6.2						
	6.3						
7	7.1	Perception and Individual Decision Making	SLO (1) (4)	Face to Face	Synchronous	Mid-Term Exam / Presentation Discussion	Required book
	7.2						
	7.3						
8	8.1	Motivation Concepts	SLO (2) (4)	Face to Face	Synchronous	Final Exam /Quiz Presentation Discussion	Required book
	8.2						
	8.3						
0	9.1	Mid-Term Exam 8/12/2021		Face to Face			
9	9.2						
	9.3						
10	10.1	Motivation:	SLO (2) (4)	Face to Face	Synchronous	Final Exam	Required book



11 11 11 11 12 12 12 12 13	10.2 10.3 11.1 11.2 11.3 12.1 12.2 12.3	From Concepts to Application  Communication  Organizational Culture  Leadership	SLO (3) (4)  Self-study  SLO (2) (3) (4)  SLO (1) (3)	Face to Face Face to Face	Synchronous	Final Exam/ Presentation Discussion  Final Exam/ Presentation Discussion  Final Exam/ Presentation Discussion	Required book  Required book	
11 11 11 11 12 12 12 12 13	11.1 11.2 11.3 12.1	Organizational Culture	Self-study SLO (2) (3) (4)			Presentation Discussion  Final Exam/ Presentation	book  Required	
11 11 11 12 12 12 12	11.1 11.2 11.3 12.1	Organizational Culture	Self-study SLO (2) (3) (4)			Presentation Discussion  Final Exam/ Presentation	book  Required	
11	11.2 11.3 12.1	Organizational Culture	Self-study SLO (2) (3) (4)			Presentation Discussion  Final Exam/ Presentation	book  Required	
11	11.2 11.3 12.1	Culture	SLO (2) (3) (4)		Synchronous	Presentation Discussion  Final Exam/ Presentation	book  Required	
11 12 12 12 13	11.3 12.1 12.2	Leadership	(4)	Face to Face	Synchronous	Presentation		
12 12 12 13	12.1	Leadership	(4)	Face to Face	Synchronous	Presentation		
12 12 12 13	12.2	Leadership	(4)	Face to Face	Synchronous	Presentation		
12			SLO (1) (3)					T
13	12.3		\$1.0 (1) (3)					
			SLO (1) (3)					+
13	13.1	Conflict and Negotiation Organizational	(4)		Synchronous	Final Exam/ Presentation Discussion		
		Change and Stress Management	Self-study	Face to Face			Required book	
13	13.2							T
13	13.3							T
14	14.1	Revision		Face to Face	Synchronous			T
14 14	14.2							T
14	14.3							T
	15.1	Final Exam 19/1/2022						
15	15.2							+
15	15.3							+

## 22 Evaluation Methods:



Opportunities to demonstrate achievement of the SLOs are provided through the following assessment methods and requirements:

Evaluation Activity	Mark	Topic(s)	SLOs	Period (Week)	Platform
Presentation/ Case Study/ Critical Thinking Questions		Different topics related to organizational behavior		Throughout the semester	
	30				Face to Face
Mid-Term Exam	30	Chapters 1,3,4,5,6		8/12/2021	Face to Face
Final Exam	40	All Chapters		19/1/2022	Face to Face

## 23 Course Requirements

(e.g. students should have a computer, internet connection, webcam, account on a specific software/platform...etc):

Students should have a computer with a webcam, an internet connection, an account on Microsoft Teams in addition to the university's E-Learning Platform.

## 24 Course Policies:

#### A. Attendance policies:

Students are not allowed to miss more than 15% of the classes during the semester. Failing to meet this requirement will be dealt with according to the university disciplinary rules.

#### B. Absences from exams and submitting assignments on time:

Assignments should be submitted on time. Make up exams will be held for those students having permission from the deputy dean for students' affairs.

## C. Health and safety procedures:

When students are required to sit for the final exam inside the university, they are required to wear masks and gloves.

## D. Honesty policy regarding cheating, plagiarism, misbehavior:

Cheating and plagiarism will be dealt with according to the university disciplinary rules.

## E. Grading policy:

Grading is explained and specified to students through formal lectures, according to each evaluation method.

#### F. Available university services that support achievement in the course:

Learning Platform and Library Services.



# 25 References:

A-	Required book(s), assigned reading and audio-visuals:
	bbins, S.P. & Judge, T.A. (2017). Organizational behavior, International Edition / 17 <sup>th</sup> Ed. Upper Saddle River, N.J.: arson/Prentice Hall
B- 1	Recommended books, materials, and media:
Pro	ofessor will provide additional reading material, study cases and media throughout the course.
6 Ado	ditional information: /
/	
	Name of Course Coordinator: <b>Professor Taghrid Suifan</b> Signature: Taghrid Suifan Date: 10/10/2021
	Head of Curriculum Committee/Department: <b>Professor Taghrid Suifan</b> Signature: Taghrid Suifan

 Head of Curriculum Committee/Faculty:
 Signature:

 Dean:
 Signature:

Signature: Taghrid Suifan

Head of Department: Professor Taghrid Suifan